

**Constitution and Bylaws  
Of the  
Wasatch N-Scale Model Railroad Club**  
(Last revised Oct. 2013)

**ARTICLE 1: THE CLUB**

Section 1. NAME. The Club shall be known as Wasatch N-Scale Model Railroad Club.

Section 2. OBJECTIVE. The Club's objectives shall be the formation of a not-for-profit association to promote and practice the hobby of N scale model railroading and foster fellowship among Club members.

Section 3. FISCAL YEAR. The fiscal year of the Club shall be from September 1<sup>st</sup> to August 31<sup>st</sup>.

Section 4. AMENDING BY-LAWS. Bylaws may be amended by:

- a. A 2/3 majority vote of members-in-good-standing in attendance at any duly called Club meeting at which a quorum exists, or
- b. A 2/3 majority vote of the Club officers, subject to approval of a majority vote of members-in-good-standing in attendance at a duly called Club meeting at which a quorum exists.

Proposed amendments to the bylaws shall be presented at a regular Club meeting and communicated to all members, in writing, 30 days in advance of a vote.

Section 5. ELIGIBILITY TO VOTE. All members-in-good-standing are eligible to vote; dependent upon the limitations of member classification, as defined in Article 4. On special issues, such as bylaws amendments, where it is desirable for the entire membership to vote, a written proxy or mail ballot may be used. Failure to return the ballot will be viewed as the member having abstained from voting. Otherwise the member must be present to vote.

**ARTICLE 2: MEETINGS**

Section 1. MEETING SCHEDULE. A regular Club meeting shall be held monthly, normally the last Monday of the month. Meeting schedules may be changed because of holidays and other conflicts by a majority of Club officers provided proper notification is given to the body of the Club.

Section 2. QUORUM. A quorum shall consist of fifty percent (50%) of members-in-good-standing eligible to vote being in attendance at any duly called Club meeting. Any meeting at which a quorum is not present may not transact business.

Section 3. BUSINESS. Club business is to be conducted and voted upon at monthly club meetings. Business matters may be discussed via the Internet but not voted upon.

Section 4. WORK SESSIONS. Work sessions may be held as deemed necessary to perform tasks or planning to advance the Club's goals or activities. No other business may be conducted at such work sessions unless the work session is held in conjunction with a regular club meeting.

**ARTICLE 3: GOVERNING BODY**

Section 1. OFFICERS. The Officers of the Club shall be as follows:

- a. **PRESIDENT.** The President shall preside at all regular club meetings and is responsible for the overall conduct and planning of club activities. The president may delegate responsibilities or appoint committees as needed.
- b. **VICE PRESIDENT.** A Vice-President may be elected if needed. The Vice-President shall assist the president in his duties and assumes the duties of the President in the absence of the President.
- c. **TREASURER.** The Treasurer shall have custody of and keep an account of all club assets. Such accounts shall be available for inspection by the club officers as needed. He is responsible for the collection of dues and fees and shall keep a roster of all members-in-good-standing. Presides at meetings in the absence of the President and Vice-President.
- d. **SECRETARY.** Shall keep accurate minutes of all club meetings and communicate such minutes in a timely fashion to all club members. Presides at meetings in the absence of the President, Vice-President and Treasurer.
- e. **WEBMASTER.** Shall be responsible for the maintenance of the official club web-site. He shall ensure that all information placed on such web-site is current and as accurate as possible.

Section 2. **TERM OF OFFICE.** Club officers are elected to serve a period of two (2) years. There is no term limit provided the member is willing and able to serve.

Section 3. **ELECTIONS.** Elections shall be held at the September regular club meeting. Any member in good standing as defined in Article 4 may run for Club office. In the event of a vacancy, a special election may be held at the next regular meeting following the creation of such vacancy.

Section 4. **EXPENDITURES.** Any expenditure of Club funds must be duly accounted for by the Treasurer and is subject to the following approvals:

- a. Purchases less than \$25 may be approved by the Treasurer and one other Club officer if such a purchase can not be reasonably postponed until the next business meeting.
- b. Purchases less than \$100 may be approved by a 2/3 vote of the Club officers if such a purchase can not be reasonably postponed until the next business meeting.
- c. Purchases over \$100 must be approved by a majority of Club members eligible to vote a regular Club meeting.

#### ARTICLE 4: MEMBERSHIP

Section 1. **ELIGIBILITY FOR MEMBERSHIP.** Membership is open to any person who is actively engaged or expresses an interest in the hobby of N-scale model railroading, to the limitations of membership classifications listed below. Membership is a privilege that may be accorded or withheld. The granting or refusal of membership is solely within the control of the Club.

Section 2. **MEMBER-IN-GOOD-STANDING.** An individual who shows an interest in Club activities and has fully paid annual dues is considered to be a member-in-good-standing. Members who do not attend a Club meeting or Club sponsored activity for six (6) months or longer are viewed as inactive and will lose member-in-good-standing status.

Section 3. **CLASSIFICATION OF MEMBERS.** The following classification of members, with limitations as specified, shall be used:

- a. **REGULAR MEMBER.** A Regular member must be at least eighteen (18) years of age. Regular members have full membership rights and responsibilities, and may sponsor Affiliated members. Regular members must also own a Wasatch N-Scale certified Module, or be the primary sponsor of a Club owned module.

- b. OPERATING MEMBER. An Operating Member must be at least eighteen (18) years of age. Operating members have full membership rights and responsibilities except voting on matters that directly affect Club module standards. Operating members may sponsor Affiliated members.
- c. SPOUSE MEMBERSHIP is available to the spouse of a regular or operating member. Spouse members have full membership rights and responsibilities of Regular or Operating members.
- d. AFFILIATED MEMBERSHIP is available to the spouse or and immediate minor family members of Regular or Operating members. Affiliated members are invited to attend Club meetings and activities but may not vote or hold an office.

Section 4. APPLICATION FOR MEMBERSHIP shall be made by the completion of the membership application form and the payment of Club dues. Acceptance of Regular or Operating membership shall occur after a probationary period of three (3) to no longer than six (6) months, during which period the new member is ineligible to vote. Acceptance is determined by a majority vote of Club members-in-good-standing at a regular meeting. In the event a new member is not accepted, or declines membership, any dues paid will be refunded.

Section 5. RIGHTS. Members-in good standing shall have the following rights; subject to the limitations of membership classification defined above in Section 3:

- a. Vote on club business matters.
- b. Opportunity to operate equipment on the Club modular layout.
- c. Attend and participate in monthly Club meetings.
- d. Participation in Club activities.

Section 6. RESPONSIBILITIES. Members-in good standing shall have the following responsibilities; subject to the limitations of membership classification defined above in Section 3:

- a. Maintain membership status by the payment of dues.
- b. Attend Club meetings.
- c. Vote on Club business.
- d. Adhere to Club rules.
- e. Honesty, integrity and treating others with respect.
- f. Cooperation and assistance to other club members.
- g. Performance of duties or tasks the member is assigned or has volunteered for.
- h. Maintain modules in good working order, meeting club module standards.

## ARTICLE 5: CLUB RULES

Section 1. ADOPTION OF RULES. Club rules are adopted and revised by a majority vote of Club members-in-good-standing at a regular Club meeting. Club rules are detailed on a separate Rules and Practices document.